

The Council of Professional Associations on Federal Statistics (COPAFS) was founded in 1981 to coordinate activities of a number of Associations, Organizations, and Businesses that rely on federal statistics to support good governance and economic growth. COPAFS now represents over 300,000 individual researchers, educators, public health professionals, civic groups, and businesses that support the production and use of high quality federal statistics.

The members of COPAFS bring significant resources to support the COPAFS mission of *Advancing Excellence in Federal Statistics*. Federal statistical data are critical national resources. The uses of these data are central to our democracy and include: supporting Constitutional mandates such as reapportionment of the House of Representatives and redrawing Congressional Districts; allocating hundreds of billions of government dollars annually; supporting good planning and execution at all levels of federal, state, local and tribal governments; describing our Nation's economic wellbeing; providing guidance to solve critical problems such as opioid addiction; informing public and private decision making leading to job creation and improved infrastructure; and creating opportunities for local communities to have the information they need to thrive and grow.

The Executive Director of COPAFS is seeking a highly motivated individual for the position of Associate Director of Strategic Communications and Policy Analysis. The incumbent of this position will work closely with the Executive Director to further the mission of COPAFS in three broad areas:

1. Policy analysis –The incumbent must analyze a wide array of information sources on Congressional and Executive Branch activities that may have a bearing on federal statistics that COPAFS stakeholders depend on. The incumbent will work with the Executive Director to understand the full implications of this analysis and develop appropriate strategies. Examples of such information sources include the introduction of legislation or amendments, Federal Register notices for public comments, statements from Congressional and Executive Branch leadership, media concerns, social media, and published research findings. In conducting this analysis, the incumbent must have a keen sense of the needs of both federal agencies and COPAFS stakeholders.
2. Strategic communications – The incumbent will work with the Executive Director to provide COPAFS stakeholders timely communications on the status of federal statistics and the activities of COPAFS. Communications will cover a broad range of media including the COPAFS website, social media, and the COPAFS list serve. The incumbent will work closely with the Executive Director to develop strategies to address emerging concerns or threats to federal statistics. The incumbent will establish and maintain close communications with Congressional appropriations and oversight staff with responsibilities for Federal Statistical Agencies, as well as key federal agency connections. Establish and maintain relationships with oversight and appropriations staff responsible for Federal Statistical System Agencies.

3. Advancing Excellence in Federal Statistics – The incumbent will work closely with the Executive Director on initiatives to improve federal statistics. Such initiatives could include sponsoring conferences focused on relevant research of policy topics, developing and conducting focused research to support modernization of federal statistics, working with coalitions of stakeholders to support greater use of federal statistics, and developing new methods to display the importance of federal statistics.

Position requirements:

1. Bachelors degree or higher
2. Excellent writing and analytical skills
3. Strong intrapersonal and communication skills
4. Experience with digital media
5. Background and strong interest in public policy

Annual Salary \$75,000